

Frances M. Bledsoe, LCSW  
Clinical Member AAMFT  
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## Payment Policy

Full payment for fees for service is due at the time of the appointment.

It is my policy to charge full fee for any “no show” for an appointment or for any appointment cancelled by phone with less than 24-hours notice. Please make special note of these cancellation policies. I ask for these cancellation agreements because if you give me ample notice, I may be able to fill your time slot and not lose my regular work hours.

It is my preference to see you at the office; however if you travel for work, or prefer not to come into the office, once you are an established client, I am willing to do sessions via telephone or privacy protected online video conferencing. I provide the phone or online options during regular office hours as well as during non-office hours such as weekends or mornings.

Should you need briefer contact between sessions, time allowing, I am willing to speak with you on the phone or online. Billing for those times are in quarter hour increments based on the regular current fee rates.

In the event of a returned check, I will charge you only whatever the bank charges me if you can cover the check within a week. The charge for a second returned check is \$10 plus whatever the bank charges and \$15 in addition to bank charges for a third returned check. In the event of more than three returns, we will need to work out payment by cash.

I have read and understand the payment policy as written above

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date